

Sandhills Public Schools

School Board Minutes
SHS Lecture Hall

November 9, 2019
6:00 p.m.

Minutes of the Regular December Board Meeting

1. 6:07 p.m. Meeting Called to Order
2. Pledge of Allegiance / Open Meetings Act
3. Attendance – Present – Jeff Martindale, Reed Larson, Tyson Cox, Steve Bass, Michelle Milleson (arrived during discussion items), Tedd Teahon, Gary Cooper (Superintendent), and J.D. Furrow (Principal/Recorder)
4. Approval of the Meeting Agenda
 - a. Motioned by Tyson Cox, Seconded by Jeff Martindale – Passed 5-0
5. Approve the Consent Agenda –
 - a. Minutes of the 11/11 regular meeting,
 - b. Minutes of the 11/11 special work session
 - c. Financial Report
 - d. Payment of the bills
 - e. Verification of Publication of the 10/15/19 minutes and meeting notices in the Chief

Motioned by Jeff Martendale, Seconded by Tyson Cox -- Passed 5-0
6. Requests to Address the Board
 - a. None Present
7. Discussion Items
 - a. Fiscal Status of the district – discussion was had about the current general fund balance, the concern over potentially lower tax receipts for the December/January collection, the unanticipated costs of our SPED services through ESU, extra administrative costs, and elevated lunch fund expenditures
 - b. Update on SDEA Negotiations – SDEA representatives did not come to this meeting, both sides are waiting to see what other schools in the area settle at to have a better idea of where we fit.
 - c. Potential PD Day January 22nd – The majority of our staff is signed up for a workshop in Kearney on the 22nd. Mr. Furrow is paneling the teachers and checking with the ESU to determine if it is necessary to

call off school and attend the workshop or if there are other options available.

8. Superintendent/Principal Report

- a. Committee on American Civics – Attached in the board google folder was example work of the 5-12th grade that fulfilled requirements set forth by the policy on American Civics.
- b. Board Self-Evaluation – Mr. Cooper has scheduled Marcia Herring to help the board perform their self-evaluation. The time for the workshop will be Feb. 10 at 4:00 p.m. The administration will provide a meal with the workshop that day.
- c. Sandhills Coop – Mr. Furrow discussed the upcoming Coop committee meeting (Wednesday 12/11). Topics for the meeting are end of the fall sports season wrap up. Coaching evaluation reviews. Coop committee concerns.
- d. NASB – State convention review. Mr. Furrow, Mr. Cox, Mr. Bass, and Mr. Teahon shared their experience at the NASB state convention. Mr. Furrow also encouraged the other board members to consider going in the future.
- e. Superintendent Evaluation and Contract – Mr. Cooper shared with the board the process for evaluating Mr. Furrow in his transitional role. Mr. Cooper also explained the process for later in the meeting when the official negotiation between Mr. Furrow and the Board takes place.

9. Business Items:

- a. Review of Policies in Section 100, “District Organization & Basic Commitments”
 - 100.01 Terminology Used in Manual, 101 Legal Status of the School District, 102 Educational Philosophy of the District, 103 Equal Educational Opportunity, 104 Educational and Operational Planning, 104.01 Annual School Census
- b. Review of Policies in Section 200, “ School Board”
 - 201 Legal Status of the School Board, 201.01 Board Powers And Responsibilities, 201.02 Board Membership – Elections/ Appointment, 201.03 Qualifications, 201.04 Oath of Office 201.05 Term of Office, 201.06 Vacancies, 201.07 Board Member Liability (Insurance)

202 School Board Member Conduct, 202.01 Board Member Code of Ethics, 202.02 Board Member Conflict of Interest, 202.03 Board Self-Evaluation, 202.04 Ethics Violations

203 Organization of the School Board, 203.01 Board Organizational Meeting, 203.02 President, 203.03 Vice President, 203.04 Secretary, 203.05 Treasure, 203.06 Board Committees, 203.07 Advisory Board Committees, 203.08 School Board Legal Counsel

204 School Board Meetings, 204.01 Regular Board Meetings, 204.02 Special Board Meetings, 204.03 Public Hearings, 204.04 Work Sessions and Retreats, 204.05 Open Meetings, 204.06 Closed Session, 204.07 Meeting Notice, 204.08 Quorum, 204.09 Rules of Order, 204.10 Agenda, 204.11 Meeting Minutes, 204.12 Public Participation at Board Meetings

205 School Board Policy Process, 205.01 Policy Development, 205.02 Policy Adoption, 205.03 Policy Revision and review, 205.04 Policy Communication, 205.05 Policy Suspension, 205.06 Administration in the Absence of Policy, 205.07 Review of Administrative Regulations

206 Board Member Services, 206.01 New Board Member Orientation, 206.02 Board Association Membership, 206.03 Board Member Development, 206.04 Board Member Compensation and Expenses

- c. Review, consider, and take all necessary action to approve the review of section 100 and section 200 board policies
Motioned by Steve Bass, seconded by Reed Larsen – passed 6-0
- d. Review, consider, and take all necessary action for acquisition of a used pickup in place of the 1995 Ford Van, from the depreciation fund in the amount of \$18,580
Motioned by Michelle Milleson, Seconded by Steve Bass – passed 6-0
- e. Review, consider, and take all necessary action to close the Employee Benefit Fund at Western Nebraska Bank at Purdum.
Motioned by Jeff Martendale, Seconded by Tyson Cox – passed 6-0

- f. Review consider and take all necessary action related to the superintendent's evaluation and future contract.

The School Board and Mr. J.D. Furrow agree to terms: Contract details Base Salary (2020-21) = \$120,000, Duration of the contract is 2 years, Negotiation of the 2021-22 Salary and extension of the contract will be consider December of 2020.

Motioned by Jeff Martendale, Seconded by Michelle Milleson – passed 6-0

10.Meeting Adjourned at 8:05 p.m.

Official Meeting Notice:

The next regular board meeting of the Sandhills Public Schools will be January 13th, 2020 at 6:00 p.m. The meeting will be held in the high school lecture hall and is open to the public. An agenda is kept continually current and available for public inspection in the Superintendent's Office during regular business hours with reasonable notice.

Respectfully Submitted,

J.D. Furrow (Recording Secretary)

12/05/2019 08:47 AM

Unposted; Batch Description Decembe2019; Fund Number 01

User ID: EAC

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
Ace Hardware	20191121	Extension Cords	149.97
Total Ace Hardware			149.97
Arnold Insurance Agency	20191127	Treasure Bond	100.00
Total Arnold Insurance Agency			100.00
CCT Real Estate LLC	20191121	Weight Room Rent	200.00
Total CCT Real Estate LLC			200.00
Conditioned Air Mechanical Systems & Services	20191127	HVAC Repair	1,832.52
Total Conditioned Air Mechanical Systems & Services			1,832.52
Consolidated Telephone	20191204	November Use	410.11
Total Consolidated Telephone			410.11
Corporate Payment Systems	20191204	November Charges	1,318.58
Total Corporate Payment Systems			1,318.58
Custer County Chief	20191204	Publication	65.81
Total Custer County Chief			65.81
Custer Public Power District	20191127	November Use	3,412.60
Total Custer Public Power District			3,412.60
Dana F Cole & Company, LLP	20191121	Audit 2019	1,425.00
Total Dana F Cole & Company, LLP			1,425.00
DAS State Accounting - Central Finance	20191121		551.24
Total DAS State Accounting - Central Finance			551.24
DHHS Division of Pulic Health	20191204	Water Operator Renewal	115.00
Total DHHS Division of Pulic Health			115.00
Eakes Office Solutions	20191121	Copy Machines	1,472.00
Total Eakes Office Solutions			1,472.00
ESU 10	20191204	November charges	11,417.91
Total ESU 10			11,417.91
Flinn Scientific Inc.	20191121	Science Supplies	69.60
Total Flinn Scientific Inc.			69.60
Goodwin Tucker	20191204	Oven repair	703.25
Total Goodwin Tucker			703.25
Graphic Edge, The	20191127	Staff Shirts	981.53
Total Graphic Edge, The			981.53
Hometown Leasing	20191121	Copy Machine Lease	677.20
Total Hometown Leasing			677.20

12/05/2019 08:47 AM

Unposted; Batch Description Decembe2019; Fund Number 01

User ID: EAC

Vendor Name	Invoice Number	Description	Amount
Island Supply Welding	20191121	Welding Supplies	983.79
Total Island Supply Welding			<u>983.79</u>
Jeanine Saner	20191204	Insurance Deductible	750.44
Total Jeanine Saner			<u>750.44</u>
Kittle's Music	20191121	music supplies	92.24
Total Kittle's Music			<u>92.24</u>
LaQuinta	20191121	Conference	109.95
Total LaQuinta			<u>109.95</u>
MARC	20191204	Cleaning Supplies	408.80
Total MARC			<u>408.80</u>
Matheson Tri- Gas Inc	20191204	MIG Welders and rod	834.78
Total Matheson Tri- Gas Inc			<u>834.78</u>
MCI	20191204	Novemeber use	47.03
Total MCI			<u>47.03</u>
Nebraska Public Health Environmental Laborato	20191204	water test	157.00
Total Nebraska Public Health Environmental Laborato			<u>157.00</u>
Nebraska Safety Center	20191121	Pupil Transportation	200.00
Total Nebraska Safety Center			<u>200.00</u>
Nebraskaland Chiropractic, LLC	20191121	Bus Physicals	130.00
Total Nebraskaland Chiropractic, LLC			<u>130.00</u>
NIBC,	20191127	ice machine	85.00
Total NIBC,			<u>85.00</u>
Norms Auto	20191204	November charges	2,178.93
Total Norms Auto			<u>2,178.93</u>
Omaha Marriott DTN Capitol District	20191204	State School Board Convention	1,312.00
Total Omaha Marriott DTN Capitol District			<u>1,312.00</u>
Oper Reimb	20191127	Beef to School Processing	420.07
Total Oper Reimb			<u>420.07</u>
Petty Cash	20191204-0001	Postage money for elementary	50.00
Total Petty Cash			<u>50.00</u>
PGH&G Attorneys At Law	20191204	Legal Services	150.00
Total PGH&G Attorneys At Law			<u>150.00</u>
Plains Equipment Group	20191204	Parts for bus	85.98
Total Plains Equipment Group			<u>85.98</u>
Presto X Company	20191127	Pest Control	165.00

Vendor Name	Invoice Number	Description	Amount
Total Presto X Company			<u>165.00</u>
Sandhill Oil Company	20191204	Tanker	4,586.18
Total Sandhill Oil Company			<u>4,586.18</u>
Teacher Direct	20191204	Teaching Supplies	92.68
Total Teacher Direct			<u>92.68</u>
US. Foods	20191204	November Food/Supplies	716.79
Total US. Foods			<u>716.79</u>
Voss Lighting	20191204	Light Bulbs	110.58
Total Voss Lighting			<u>110.58</u>
Wenquist	20191121	winterize outdoors	69.31
Total Wenquist			<u>69.31</u>
Fund Number 01			<u>38,638.87</u>
Checking Account ID 1			<u>38,638.87</u>

Cash Receipt Listing by Fund

Posted; Entries to Include Entries with Amounts; Fund Number 01; Processing Month 11/2019

Receipt Number	Received From	Receipt Date	Cash Receipt Description	Chart of Account Number	Detail Description	Amount
Fund: 01	GENERAL FUND					
	THOMASCOUN Thomas County Treasure	11/13/2019	taxes	01 1100	Local District Taxes	347.78
	BLAINECOUN Blaine County Treasure	11/25/2019	taxes	01 1100	Local District Taxes	30,953.42
				Account Number Total: 01 1100	Local District Taxes	31,301.20
	LOGANCOUNT Logan County Treasure	11/13/2019	taxes	01 1125	MOTOR VEHICLE TAX	232.84
	THOMASCOUN Thomas County Treasure	11/13/2019	taxes	01 1125	MOTOR VEHICLE TAX	994.60
	CUSTERCOUN Custer County Treasure	11/15/2019	Taxes	01 1125	MOTOR VEHICLE TAX	213.80
	BLAINECOUN Blaine County Treasure	11/25/2019	taxes	01 1125	MOTOR VEHICLE TAX	2,677.61
				Account Number Total: 01 1125	MOTOR VEHICLE TAX	4,118.85
	WESTERNNEB Western Nebraska Bank	11/30/2019	Interest	01 1510	INTEREST	238.65
				Account Number Total: 01 1510	INTEREST	238.65
	LOGANCOUNT Logan County Treasure	11/13/2019	taxes	01 2110	COUNTY FINES/LICENSE FEES	76.09
	THOMASCOUN Thomas County Treasure	11/13/2019	taxes	01 2110	COUNTY FINES/LICENSE FEES	172.00
	CUSTERCOUN Custer County Treasure	11/15/2019	Taxes	01 2110	COUNTY FINES/LICENSE FEES	10.20
	BLAINECOUN Blaine County Treasure	11/25/2019	taxes	01 2110	COUNTY FINES/LICENSE FEES	2,084.37
				Account Number Total: 01 2110	COUNTY FINES/LICENSE FEES	2,342.66
	ESU101 ESU 10	11/25/2019	Perkins	01 2210	ESU RECEIPTS	150.00
				Account Number Total: 01 2210	ESU RECEIPTS	150.00
	STATEOFNEB State of Nebraska	11/27/2019	State Aid	01 3110	State Aid	8,652.00
				Account Number Total: 01 3110	State Aid	8,652.00
	LOGANCOUNT Logan County Treasure	11/13/2019	taxes	01 3180	Pro-rate Motor Vehicle	12.49
				Account Number Total: 01 3180	Pro-rate Motor Vehicle	12.49
	STATEOFNEB State of Nebraska	11/13/2019	Medicaid	01 4708	Medicaid	1,178.51
				Account Number Total: 01 4708	Medicaid	1,178.51
				Account Number Total: 01 4708	Fund Total: 01	47,994.36

Cash Receipt Listing by Fund
 Posted; Entries to Include Entries with Amounts; Fund Number 01; Processing Month 11/2019

Fund: 01 GENERAL FUND

<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>
<u>Summary Totals</u>						
	<u>Account Type</u>		<u>Cash Accounts</u>		<u>Receivable Accounts</u>	
	Subtotal Revenue	47,994.36	01 101	47,994.36		
	Subtotal Expense			47,994.36		
	Subtotal General Ledger					
	Total:	47,994.36				

Board Report - Board

Unposted; Batch Description Decembe2019; Fund Number 06

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 6	Fund Number 06	LUNCH FUND	
Cash-Wa Distributing	20191204	November charges	2,185.74
Total Cash-Wa Distributing			<u>2,185.74</u>
Ewoldts Grocery	20191204	groceries	248.71
Total Ewoldts Grocery			<u>248.71</u>
Magic-Wrighter Invoice	20191202		20.00
Total Magic-Wrighter Invoice			<u>20.00</u>
US. Foods	20191204	November Food/Supplies	5,002.91
Total US. Foods			<u>5,002.91</u>
Fund Number 06			<u>7,457.36</u>
Checking Account ID 6			<u>7,457.36</u>

Cash Receipt Listing by Fund
Posted; Entries to Include Entries with Amounts; Fund Number 06; Processing Month 11/2019

Receipt Number	Received From	Receipt Date	Cash Receipt Description	Chart of Account Number	Detail Description	Amount
Fund: 06	LUNCH FUND					
	PATRONS Patrons	11/20/2019	School Lunch Sales	06 1611	Daily Sales - Lunch	1,235.70
	PATRONS Patrons	11/25/2019	Lunch Sales	06 1611	Daily Sales - Lunch	528.10
	PATRONS Patrons	11/25/2019	lunch sales	06 1611	Daily Sales - Lunch	674.50
	EFUNDSFORS E-Funds for School	11/21/2019	lunch sales	06 1611	Daily Sales - Lunch	300.00
	EFUNDSFORS E-Funds for School	11/19/2019	lunch sales	06 1611	Daily Sales - Lunch	75.00
	EFUNDSFORS E-Funds for School	11/13/2019	lunch sales	06 1611	Daily Sales - Lunch	265.00
	STATEOFNEB State of Nebraska	11/18/2019	Free/Reduced	06 4210	Daily Sales - Lunch	3,078.30
				Account Number Total: 06 1611	FEDERAL REIMBURSEMENT(OF NUTRIT PRGMS)	4,033.83
				Account Number Total: 06 4210	FEDERAL REIMBURSEMENT(OF NUTRIT PRGMS)	4,033.83
	GENERALFUN General Fund	11/13/2019	Transfer from General	06 5200	Transfers From General	20,000.00
				Account Number Total: 06 5200	Transfers From General	20,000.00
					Fund Total: 06	27,112.13

Summary Totals

Account Type	Cash Accounts	Receivable Accounts
Subtotal Revenue	27,112.13	27,112.13
Subtotal Expense		
Subtotal General Ledger		
Total:	27,112.13	27,112.13